

# High-Crest Sherbrooke Recreation Coordinator

Join High-Crest Sherbrooke as an energetic, vibrant and creative leader to manage our Recreation Department. With your creativity and enthusiasm, we will deliver programs that exceed our residents' expectations. Under your leadership and encouragement, our residents will participate in programs that enhance their health and well being and improve their quality of life.

High-Crest Sherbrooke is a provincially licensed and nationally accredited long term care facility that offers outstanding care to 39 residents.

## Responsibilities and Duties

- Manage our Recreation Department
- Assess residents' needs and develop and deliver programs to meet these needs
- Recruit and Manage a diverse volunteer team
- Coordinate and facilitate various programs and events for residents
- Provide leadership through example and participation in In-house committees
- Evaluate and improve recreation programs
- Develop a monthly calendar to promote programs and engage residents
- Promote resident autonomy, independence and advocacy, by promoting resident and family council meetings

## Skills and Qualifications

- Preferably a Degree in Recreation Therapy with certification in the field of Therapeutic Recreation
- Alternatively, an equivalent combination of education and work experience may be considered
- Be in good physical condition
- Have a passion for working with our residents
- Basic computer and file management skills
- Strong interpersonal communication skills
- Have a valid driver's licence
- Excellent time management skills

We are prepared to offer a generous salary and a benefits package to the new Recreation Coordinator. Salary will be based on education, skills and experience. Interested candidates are encouraged to forward resumes to [ggrant@high-crest.com](mailto:ggrant@high-crest.com) by April 6, 2018.